

Please check for further details about admission, from application to entry procedures, in the handbook (共通冊子・共通冊子(別冊)一部抜粋(英語版)).

AY 2022

GIS (Global and Interdisciplinary Studies) Admission Entrance Requirements Guide December Admissions for Entry in April 2022



GIS (Faculty of Global and Interdisciplinary Studies) Admission

The below sets out the admission entrance requirements for the GIS (Global and Interdisciplinary Studies) faculty, which has the goal of developing ambitious graduates, equipped with both an interdisciplinary education and proficient English, so that they can work at the forefront of the international community. At GIS, all classes are held in English, so applications must meet our English language requirements. In the course of the screening, in addition to both high school grades and extracurricular activities, an important consideration is the interest and study motivations of applicants for the subject courses offered by GIS.

Point of contact for inquiries about GIS admissions: GIS (Global and Interdisciplinary Studies)
Telephone: 03-3264-5805 E-mail : gis@hosei.ac.jp
Monday to Friday 9:00 to 17:00 * Excluding 11:30 to 12:30
Saturday 9:00 to 12:00 (Closed on Sundays and public holidays)

Please note that the method(s) by which candidates are selected for our program may change from the description given in the Admission Entrance Requirements Guide depending on future developments of the novel coronavirus pandemic. All changes regarding admission procedures will be announced on Hosei University's Admission Information website (<https://nyushi.hosei.ac.jp/>).



GIS (Faculty of Global and Interdisciplinary Studies) Admission Entrance

Requirements Guide (December Admissions for April 2022)

Table of Contents

1. Number of Places to be Offered	1
2. Application Requirements	1
3. My Page Registration, Photo Registration and Internet Application Registration	2
4. Application Documents	3
5. Application Period	5
6. Schedule of Examination and Announcement of Results	6
7. Deadline for Completing Enrollment	7
8. Applicants with Non-Japanese Nationality (Acquiring a Student Visa)	7
9. Frequently Asked Questions	7

GIS (Faculty of Global and Interdisciplinary Studies) Admission Entrance Requirements (December admissions for entry in April 2022)

1. Number of Places to be Offered

GIS (Faculty of Global and Interdisciplinary Studies) December Admissions for entry in April 2022:
28 places

2. Application Requirements

Applicants must meet each of requirements (1) - (4). *(3) has to be met only if applicable.

(1) Have a strong desire to study in GIS.

(2) Have satisfied, or expect to satisfy, by the time of enrollment, one of the following requirements:

① Completed, or expect to complete by March 2022, high school (高等学校) or secondary education (中等教育学校) under the Japanese education system.

② Completed, or expect to complete by March 2022, 12 years of education in Japan based on a standard Japanese curriculum under the Japanese education system.

③ Have, or expect to have by the admission deadline, scholastic qualifications equivalent to a high school graduate as stipulated in Article 150 of the School Education Act Enforcement Regulations*(see 共通冊子 (別冊) 一部抜粋 (英語版) for details)

* E.g. applicants who have completed 12 years of education or equivalent in a non-Japanese educational institution overseas, or 12 years of education at a school that is accredited by an international accreditation organization (WASC, CIS, or ACSI).

(3) (If applicable) If any of the following conditions apply, applicants must meet one of the following “application requirements for educational systems outside Japan”.

① An applicant who has graduated or expects to graduate from an educational institution outside of Japan and fulfills, or expect to fulfill, admission requirements for local universities.

② An applicant who has graduated, or expects to graduate, under a standard Japanese curriculum (either a senior high school or educational institute within Japan, or an overseas school approved by MEXT), and who has been enrolled under an education system outside Japan for more than two years and has transferred to a Japanese educational institution after March 2021.

③ An applicant who has graduated, or expects to graduate, from a school under a standard Japanese curriculum and **who is applying through the S standard.**

Application requirements for educational systems outside Japan (one of the following):

Education System	Requirements
IB Program	Have been enrolled in the International Baccalaureate (IB) program (including Japanese DP) and obtained, or expect to obtain, the diploma
UK	Have sat for (a) 3 GCE Advanced Levels or (b) 2 GCE Advanced Levels and 2 GCE Advanced Subsidiary Levels (total of 4 subjects)
New Zealand	Have fulfilled, or expect to fulfill, university admission requirements (UE: University Entrance), including the NCEA (National Certificate of Education Achievement) Level 3
France	Have passed the Baccalauréat
Germany	Have passed the Abitur
Education systems other than those above	Have obtained, or expect to obtain, qualifications that meet local university entry requirements and have taken SAT or ACT The SAT Essay is not required. The ACT must include Writing. If the SAT score is used to apply through the S standard, then the SAT score must be 1400 or higher.
Graduates of international schools should check the education system and curriculum of their school. For example, for graduates of an international school in Indonesia which is using the curriculum of the UK education system, the documents stated in the "UK" section of the table on page 4 are required.	

(4) Have met one of the following standards of English proficiency:

S Standard (Any of the following)

- a. TOEFL iBT® (including HE) with 90 or above and a Writing score of 23 or above
- b. IELTS (Academic Module) (including CDI) band 6.5 or above and Writing band 6.0 or above
- c. Language A: Literature in English or Language A: Language and Literature in English as part of the IB Diploma

* Only Test Data scores from a TOEFL iBT® test are accepted (MyBest™ scores are not admissible).

* Those who meet the S requirement do not need to submit a statement of purpose in Japanese.

* The second stage screening will be an interview (in English) only.

A Standard (Any of the following)

- a. TOEFL iBT® (including HE) 80 or above
- b. IELTS (Academic Module) (including CDI) band 6.0 or above
- c. STEP (EIKEN) 1st grade attained in or after 2019

* Only Test Data scores from a TOEFL iBT® test are accepted (MyBest™ scores are not admissible).

* The second stage screening comprises a short essay (in English) and an interview (in English).

3. My Page Registration, Photo Registration and Internet Application Registration

Hosei University Internet Application Guidance

<http://exam.52school.com/guide/hosei-tokubetsu/>

When making an application to Hosei University it is necessary to carry out certain procedures over the Internet, including creating a My Page account, Photo registration, and Internet Application Registration. Once this is done it is possible to print and mail application documents.

4. Application Documents

(1) Application form

The downloadable form can be printed upon payment of the application fee.

(2) Certification of high school graduation and school reports (sealed).

- ① Applicants who expect to graduate from high school or a secondary education school should submit a school report that includes grades of the first term or semester of the third year.
 - * This can be printed on both sides of A3 size paper.
 - * If the above school report can't be issued due to high school curriculum restrictions, then please submit the latest school report that can be issued at the time the application is made. However, please note that a new school report cannot be accepted once the application documents have been submitted.
- ② Applicants who have already graduated from high school or a secondary education school should submit the school report which was issued after they graduated.
 - * This can be printed on both sides of A3 size paper.
- ③ Applicants who have passed, or are expected to pass, the Upper Secondary School Equivalency Examination (formerly University Entrance Qualification Examination) should submit an official transcript (合格[見込]成績証明書).
 - * A pass certificate is not valid.
 - * There is no need to submit a certificate of credit acquisition for exempted courses.
- ④ Applicants who have completed, or expect to complete, 12 years of education or equivalent in a non-Japanese educational institution overseas should submit a certificate of graduation and an official transcript.
 - * Please submit the original certificate written in Japanese or English. If the documentation is in any other language then please obtain and attach a Japanese or English translation. In addition, obtain certification from either an embassy or other public organization that it is an official translation.
 - * Applicants who have been enrolled at both a Japanese and an overseas high school need to also submit their school report from the Japanese high school they attended.
- ⑤ If a school report cannot be issued, submit a certificate of (expected) graduation and an official transcript.
 - * If the name used in the application form is different to that stated in the school report, etc., then documents that can officially prove that the applicant is the same person are required (documentation that clearly shows the previous name and the new name such as a family registry, etc. In the case of a certificate of residence it must not have your My Number written on it).

Please note the following:

- Submit only originals. Copies are not accepted. If an original document cannot be submitted, submit a copy certified by the school principal.

- For any semester(s) spent in study abroad during high school, provide documents showing the courses taken and the grades obtained by academic year.
- The transcripts must contain all the grades obtained in high school.
- Applicants who meet condition (3) (on p.1) must provide certificates, etc., to show they meet the application requirements as shown in the table below.

	Documents to Submit
IB Program	Sent directly from IBO: Transcript of Grades Enclosed with other documents: Transcript of Grades and Diploma Transcript must show the results of six subjects from the final exams and the IB Diploma • IB (IB Diploma) predicted scores should be provided using the downloadable form (download and print)
UK	GCE Statement of Results certifying the candidate's grades
New Zealand	Certified Record of Achievement showing results that include NCEA Level 3 NCEA Level 3 and UE: If the University Entrance results cannot be obtained by the application deadline, provide a certificate of expected record of achievement from the high school being graduated from
France	Transcript showing Baccalauréat results
Germany	Transcript showing Abitur results
Education systems other than those above	Documents proving that you have obtained university entrance qualifications as well as SAT Reasoning Test or ACT official scores - The SAT code for Hosei University is 3686 - The ACT code for Hosei University is 0607 * Only scores sent directly to Hosei University are valid. * Official score reports sent directly to Hosei University should reach the university by the application deadline (Sending score reports before the official application period is acceptable). * Superscore is not permissible.

(3) Score reports of English proficiency tests (originals)

Submit the official score report of any among TOEFL®, IELTS, or STEP (英検) that satisfies the application requirement (page 2). You may submit scores from multiple tests. (see 共通冊子 (別冊) 一部抜粋 (英語版) for details)

- * Submitted scores and certificates will not be returned. Score reports will not be returned unless they are accompanied by a stamped self-addressed envelope and a note requesting they be returned. However, the original document certifying the score of an English external examination sent directly from the testing organization to Hosei University will not be returned. As TOEFL® scores reports must be delivered directly to GIS from ETS, in-person submissions and submission enclosed with other application materials are not accepted.

(4) A statement of purpose in English approximately 500 words in length (downloaded from the Internet and printed)

① The statement should include the following (in any order).

- Your reasons for applying to GIS.
- Your plans and goals after entering university.
- Your personal strengths.

② Download and fill in the “Statement of Purpose” cover sheet and type your statement on A4 or US letter size paper. Use 12-point font and double space lines and margins on all sides. Put your name on the upper right-hand corner and staple multiple pages together on the upper left-hand corner, along with the cover sheet.

(5) A statement of purpose handwritten in Japanese (downloaded from the Internet and printed)

This must be within 2,000 characters. (S standard applicants are exempted from the Japanese statement of purpose).

① Include a title no longer than 20 characters.

② The essay should be 2,000 characters in length.

③ Content should include the same items listed for the English essay. (The statement of purpose can have the same content as the English version.)

④ The essay should be handwritten using a ballpoint pen in blue or black ink.

⑤ Essay pages should be stapled vertically in the upper left-hand corner.

(6) Two letters of reference (sealed) (downloaded from the Internet and printed)

Letters of reference in English or Japanese from two full-time teachers of the most recent school institution (*) the applicant attended (issued within the previous 6 months and sealed). Letters of reference from overseas may also be sent directly to the university.

Please address them to the details given in (8) (it is fine if they are sent ahead of time).

*References are not accepted from teachers at professional training colleges, cram schools, preparation schools or language schools, etc.

(7) Document checklist (downloaded from the Internet and printed)

(8) Address label (downloaded from the Internet and printed)

Attach the printed label onto an A4 (角 2 - 332mm x 240mm) document envelope.

Please send your application documentation by registered mail if you are posting from overseas to the following address:

Faculty of GIS, Hosei University

Office of Academic Affairs

2-17-1, Fujimi, Chiyoda-ku, Tokyo, 102-8160, Japan

5. Application Period: October 19 (Tuesday) – October 29, 2021 (Friday)

Applications submitted in Japan: Postmarked October 29.

Applications submitted from overseas: Must arrive no later than October 29.

6. Schedule of Examination and Announcement of Results

- Please check your applicant number online and print out your examination notification. Examination notifications, etc., are not sent out by post. (see 共通冊子 (別冊) 一部抜粋 (英語版) for details)

The admission procedure includes two screenings; only those applicants who pass the first screening can proceed to the second screening.

First screening: Document screening (transcript, statement of purpose, etc.)

Announcement of first screening results: 10.00 a.m., November 26, 2021 (Friday)

Second screening:

S standard applicants: Interview (in English)
A standard applicants: Short essay (in English, 60 minutes), and interview (in English)
Exam date: December 5, 2021 (Sunday)
Location: Ichigaya campus, Hosei University
<https://www.hosei.ac.jp/english/about/maps/access/ichigaya/>

* Information on the time and room number will be provided in the examination notification (受験票).

Please note the following:

- (1) Bring your examination notification (受験票), stationary, the application guides (入学試験要項, 共通冊子 (別冊) and 共通冊子 (別冊) 一部抜粋 (英語版)), a watch and warm clothes.
- (2) Late applicants will be admitted to the exam up to twenty minutes after the start time. However, applicants should make sure they give themselves ample time and plan to arrive at the exam location early. Please call the examination headquarters (03-3264-5805) if you will be late, e.g. because of delays on public transportation.
- (3) Applicants may enter the campus any time after 9.00 a.m.
- (4) Bring your own lunch.
- (5) Cellphones, smartphones, tablets, wearable communication devices and other electronic devices must be turned off and stored in your bag before entering the examination room. These devices may not be used as a clock. In addition, if they have an alarm clock function ensure that this is turned off. If a mobile phone or watch makes a sound or vibrates during the examination, and the source of the sound or vibration can be identified, the bag may be taken out of the examination room without the consent of the owner and stored at the examination headquarters.
- (6) The waiting time and end time depends on your slot in the interview schedule.

Announcement of results of second screening: 10.00 a.m., December 14, 2021 (Tuesday)

Announcement of wait-listed results from second screening: 10.00 a.m., December 24, 2021 (Friday)

7. Deadline for Completing Enrollment

- **Passing candidates from second screening:** December 20, 2021 (Monday)
- **Wait-listed candidates from second screening:** January 7, 2022 (Friday)

8. Applicants with Non-Japanese Nationality (Acquiring a Student Visa)

Students with non-Japanese nationality need to have a student visa (status: 留学) to study in Japan. Please contact the GIS office before applying if you are outside of Japan during the completion of enrollment procedures.

Non-Japanese students may also enroll with a different visa (dependent, permanent resident, long-term resident, spouse or child of permanent resident, etc.), but will not be eligible for scholarships or other assistance for international students.

9. Frequently Asked Questions

(1) There are two standards “S” and “A” for applications, but is there any advantage for a particular standard?

→ No. The number of places to be offered is 28 from applicants of all standards.

(2) Is it possible to use forms from past applications, such as references or the statement of purpose?

→ No. Please use the latest versions as they are updated each year.

(3) If I am attending, or have graduated from a college or professional school after graduating from high school, which transcripts are required, and who should write the references?

→ Transcripts are required for all school institutions (from high school onwards) where formal qualifications have been attained. For example, if a student has graduated from a high school, completed a two-year college course and is currently studying a four-year university course, transcripts will be required for all three institutions. The references should be written by two full-time teachers at the most recent school institution you have attended, or are attending. In the case of the above example, please ask a full-time university teacher.

(4) Can I ask the university adviser or counselor at my school to write the reference letter?

→ The person writing the reference letter must be very familiar with the academic ability of the applicant. Please ask a teacher who is in charge of your classes and who can directly evaluate the applicant's degree of understanding of different subjects, learning attitude, and desire to learn.